



**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
Project WORKABILITY**

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PUBLIC/PRIVATE SECTOR TRAINING AGREEMENT

This agreement is made and entered into this _____ day of _____, 20 _____, between Imperial Valley Regional Occupational Program (hereafter “IVROP”) and _____ (hereafter “WORKSITE”). The term of this agreement shall be from _____, 20_____, thru _____, 20_____.

Participant’s Name _____ Job Title _____

IVROP agrees to:

1. Pay the participant’s wages.
2. Provide Worker’s Compensation coverage for the participant.
3. Provide worksite with IVROP Program Handbook, Payroll Schedule and Time Sheets.
4. Assess participant and assure that he/she meets the minimum job requirements/specifications.
5. Monitor participant and provide guidance and counseling deemed necessary.
6. Provide worksite with written notification if terminating training agreement for the following reasons:
 - a.) Failure to comply with IVROP policies and procedures.
 - b.) Funds authorized for us by IVROP are reduced or are not available due to action by the State Job Training Office.
 - c.) Insufficient work available to keep the participants gainfully occupied during regular working hours.

WORKSITE agrees to:

1. Provide Assurance that it will comply with all IVROP policies and procedures.
2. Provide Assurance that the participant will not be loaned, transferred, sub-contracted, or perform services for any other contracting agency.
3. Provide Assurance that sufficient work, tools and materials will be available for the participant to carry out his/her work assignment.
4. Provide Assurance that participant will receive on-the-job safety orientation and instruction on proper use of the equipment for reasonable protection against bodily injury and equipment damage.
5. Provide Assurance that any accident or injury sustained by the participant, no matter how minor, will be reported to the IVROP staff.
6. Provide Assurance that all provisions of Child Labor Laws will be adhered to.
7. Provide Assurance that the participant’s time sheet will be kept daily by the immediate supervisor or alternative supervisor.
8. Provide Assurance that the IVROP Staff will be contacted for youth problems on the job (i.e., absenteeism, tardiness, poor work performance, etc.)
9. Provide Assurance that the worksite will comply with regulations ensuring that youth do not displace, cause hours of work to be reduced or infringe upon the rights of regular employees.
10. The participant shall not exceed _____ hours of work.
11. Hold harmless IVROP, its agents, officer and employees from legal liability arising out of errors, omissions or negligent performance by the participant to include any losses incurred as a result of the student being assigned duties which require the handling of cash or other monetary instruction.

Signature _____ Date _____
Worksite Representative

Signature _____ Date _____
IVROP Representative

Signature _____ Date _____
WorkAbility Representative