



IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM

Project WORKABILITY

687 State Street
El Centro, CA 92243
(760) 482-2640
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PARENT/GUARDIAN INFORMATION SHEET

Student Name _____

Imperial Valley Regional Occupational Program (IVROP) receives state funding to sponsor Project WorkAbility. This project provides wages to a limited number of high school students while gaining valuable work experience at a real business. Your son/daughter has an opportunity to participate in this project. Please be sure you understand the following information prior to signing and returning.

1. Job Placements will be in a local business or industry.
2. Students will work a maximum of 60 hours.
3. Wages will be \$6.75 per hour. Even though students actually work at a business site, they will be paid through the IVROP payroll and receive their check on a monthly basis.
4. IVROP carries Worker’s Compensation Insurance that will cover the student while at their designated work site.
5. The student will be supervised on the job by a designated business employee and WorkAbility staff member.

Your son’s/daughter’s Workability assignment will be as follows.

Worksite	Work days/hours
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We need your help by signing and/or securing several documents which are required for participation in the program. Please use this checklist as a guide in completing/securing these forms:

1. If your son/daughter is under 18, review and sign/date the REQUEST FOR WORK PERMIT form on the appropriate line.
2. For students in their final year, review and complete the FOLLOW-UP CONTACT SHEET.
3. Please review the WORKABILITY TRAINING AGREEMENT and sign/date in the parent section.
4. Provide a copy of student’s official picture ID card (school ID, CA ID, military ID, alien resident card or driver’s license).
5. Provide 2 copies of the student’s **signed** social security card.

Return all required items to _____ at _____,
WorkAbility Coordinator School Site

Please feel free to contact the above WorkAbility Coordinator at _____ with any questions or concerns related to the WorkAbility project.